

BLEWBURY PARISH COUNCIL

Minutes

Of the Meeting of the Parish Council

held in the Vale Room on Wednesday 14th November 2018 at 7.30 p.m.

Councillors present: Mr C Lakeland (Chair), Mrs J Gibson (JG), Mrs C Cameron (CC), Ms M Jacobs (MJ), Mrs L Inglis (LI), Mr D Lomas (DL), Mr M Blythe (MB), Mr M Penington (MP), Mr M Shayler (MS). **Also present:** Michelle Taylor (clerk), Mr David Hollick (Lengthman) and District Councillor Reg Waite.

Matters resolved:

1. All payments were approved.
2. The Parish Council resolved to appoint Mrs E Cooper as the new clerk.
3. The Parish Council agreed to fund the Blewbury Christmas Tree via the budget.

Actions arising from meeting	Target date
1. Cllr Lakeland to send confirmation letter of employment and contract to new appointed clerk.	As soon as possible
2. Cllr Lakeland and Lengthman to look into chainsaws, training days and safety kits.	By next meeting
3. Cllr Lakeland to draft a letter to concerned parishioner ref Cleve. Cllr Blythe to deliver.	As soon as possible
4. Cllr Inglis to contact Jason Sherwood ref communications at speeding meeting.	By next meeting
5. Cllr Shayler and lengthman to get quotes to for the clearing of cricket club sight screens and netting and report back to PC members.	By next meeting
6. Cllr Inglis to compose letter to Oxfordshire Growth Board, LEP and District Council ref Oxford Cambridge Express Way.	As soon as possible
7. Cllr Inglis to send an update to the editor of the Bulletin ref Oxford Cambridge Express Way.	As soon as possible
8. Cllr Lakeland to forward speed survey results to both Mr Johnston and Mr Loyd.	As soon as possible

14/11/18 1. To receive apologies for absence. Apologies County Councillor Mike Fox-Davies and District Councillor Janet Shelley.

14/11/18 2. To record declarations of interest. Two declarations were made. Cllr Lakeland ref payment and Cllr Penington ref Cleve.

14/11/18 3. To approve the minutes of the Parish Council meeting held on 10th October 2018. The minutes were accepted and signed as a true record.

14/11/18 4. To receive the County Councillor's report. County Councillor's report was circulated prior to the meeting. **See Annex A.**

14/11/18 5. To receive the District Councillor's report. District Councillor's report was circulated after the meeting, due to technical issues. **See Annex B.** It was announced the Vale of White Horse District Council has funds available for community events-Please apply online.

14/11/18 6. To receive the Lengthman's report. Report was circulated prior to meeting **See Annex C.** It was announced that the Ferris Mower is leaking oil, and will be due for major maintenance repairs or consideration of replacement. This will need to be included in next year's budget.

14/11/18 7. Open Forum. Nothing to discuss.

14/11/18 8. Matters arising

To report back on actions arising at previous meeting. All actions were taken.

14/11/18 9. Village hall redevelopment

9.1 To receive an update on the progress of the refurbishment. It was reported the committee have a further meeting with Ridge and Company to discuss the new quotation and process moving forward.

14/11/18 10. Recreation Ground

10.1 To receive a progress report on recent developments concerning the future of the clubhouse and report on its operations. Nothing to report.

14/11/18 11. Planning & Housing

11.1 To receive the planning committee report. **See Annex D.**

11.2 To approve responses to current applications:

P18/V2774/HH Chapmans, Nottingham Fee (planning permission)

Replacement of late 20th century wooden fence and gates with painted wrought iron fencing, gates and pedestrian gate. **Parish Council has no objection.**

P18/V2775/LB Chapmans, Nottingham Fee (listed building consent)

Replacement of late 20th century wooden fence and gates with painted wrought iron fencing, gates and pedestrian gate. **Parish Council has no objection.**

P18/V2520/HH The Garden House - rear of Ashbrook House Westbrook Street First floor addition to The Garden House. Parish Council has no objection.

P18/V1478/FUL Y Worry, Bessels Lea Demolition of existing bungalow and its replacement with two storey dwelling. Application withdrawn by applicant 7th November 2018.

14/11/18 12. Finance & Administration

12.1. To receive any update on S106 contributions. Nothing to report.

12.2. To note the clerk's formal letter of resignation. To receive an update ref application for the vacancy, and to confirm an appointment if possible. The Parish Council resolved to appoint Mrs E Cooper as the new clerk. **Action:** Cllr Lakeland to send confirmation letter of employment and contract to newly appointed clerk.

12.3. To approve funding of the Blewbury Christmas Tree via the budget. All Agreed.

12.4. To approve payments to be made under ancillary powers and within budgeted amounts. All approved.

PAYEE	Description / Power to spend	Amount
M Taylor, E de Ridder & D Hollick	Clerk and Lengthman's salary and expenses	£1,271.02
NEST	Clerk's pension	£54.52
Biffa Waste Services Ltd	Waste services	£66.58
BT Payment Services Ltd	Clubhouse line rental and Wifi	£29.52
Post Office Ltd	Southern Electric-Scout Hut	£68.88
White Horse Horticulture	Grass cutting contract (Awaiting Invoice)	£200.00
Lister Wilder Ltd	Machinery Repairs	£143.25
Blewbury Hall Executive Management Committee	Post Office grant Reissue cheque from 7 th August 2018	£300.00
Chris Lakeland	SSEN Items	£2,561.03
Provisional Total		£4,694.80

14/11/18 13. Risk Management.

- 13.1 11/10/17 *To receive an update on the progress of our Emergency Plan and SSE communities funded items. Resolve to add items to asset register.* A proposal was put forward to allocate funds to purchase a chainsaw, along with training day and suitable safety clothing for the PC Lengthman subject to approval of grant donors. **Action:** Cllr Lakeland and Lengthman to look into chainsaws, training days and safety kits.
- 13.2 14/03/18 *GDPR – to receive an update on GDPR compliance to date and a report from the clerk on her recent course.* The clerk put forward recommendations for all councillors to setup a separate email account solely for Blewbury Parish Council use.
- 13.3 13/06/18 *To receive an update on the TFF BBQ area if any.* Ongoing.

14/11/18 14. To receive an update on any issues relating to the Environment.

14.1 12/09/18 *To receive a report from the Sustainable Blewbury (SB) meeting and any update on the Cleve available.* Cllr Lomas reported on the recent meeting of SB and confirmed there is no plan for extensive work to the Cleve. It was agreed that Council would respond to recent communications by letter or in person. **Action:** Cllr Lakeland to draft a letter to concerned parishioner ref Cleve. Cllr Blythe to deliver.

14.2 12/09/18 *To investigate the state of the wall adjoining the brick wall from Watery Lane to Westbrook Street.* Ongoing. If no action has been taken, a follow up letter or visit may be necessary.

14/11/18 15. To receive an update on any issues relating to Footways, Footpaths, rights of way and open spaces

15.1 09/05/18 *To receive any update on communications relating to a cycle path.* It was announced that all information regarding the communications with relation to a cycle path had been sent to Upton Parish Council after an enquiry by our transport rep. Further contact with relevant parties planned. **Action:** Cllr Inglis to assess and continue to monitor the position of landowners.

15.2 12/09/18 *To receive an update if available on the clearing of cricket club sight screens and netting next to the Melland Room.* Ongoing. **Action:** Cllr Shayler and lengthman to get quotes to for the clearing of cricket club sight screens and netting and report back to PC members.

15.3 12/09/18 *To receive a report on winter leaf clearance.* It was reported that class 5 at Blewbury Primary School will be involved with the village leaf clearing this year. It was announced Blewbury leaf clearing day would be held on the 2nd December 18 as planned by SB.

14/11/18 16. To receive an update on the outdoor Gym Equipment.

- 16.1 14/03/2018 *To receive an update on the Gym Equipment at TFF.* It was announced we are still awaiting delivery of cycle hoops and a final inspection report.

14/11/18 17. To receive an update on any issues relating to roads, road safety and public transport.

17.1 08/11/17 *To receive an update on the Oxford Cambridge expressway group.* **Ongoing.** **Action** Cllr Inglis to compose letter to Oxfordshire Growth Board, LEP and District Council ref Oxford Cambridge Express Way. **Action:** Cllr Inglis to send an update to the editor of the Bulletin ref Oxford Cambridge Express Way.

17.2 13/12/17 *To receive an update on Salt bins in and around the village, and any response to councils repeat prompting to refill.* Ongoing.

17.3 14/02/18 *To receive an update on actions taken reference speeding on the B4016 and A417.* It was reported that a speed survey has now been received from our PCSO, and the black boxes have now been ordered. **Action:** Cllr Lakeland to forward speed survey results to both Mr Johnston and Mr Loyd. Cllr Inglis to contact Jason Sherwood ref communications at speeding meeting.

14/11/18 18. Village Hall Management Committee. *To receive an update from the VHMC.*

14/11/18 19. Asset of Community Value Renewals. *To consider renewal of ACV for the Red Lion.*
Ongoing

14/11/18 20. Correspondence

20.1. **Items requesting a reply & consultations**

21.1.1 Go Active Gold Celebration Event Invitation.

21.2. **Items for information that have been circulated**

21.2.1 Festival Grants-VWHDC

14/11/18 22. Website Correspondence and Uploads on PC section.

14/11/18 23. Any other business. *Exceptionally to deal with business received too late for inclusion in agenda.* Nothing discussed.

14/11/18 24. To set the date of the next meeting of the PC. The next Parish Council meeting will be held on the 12th December 2018 in the Vale room.

Meeting closed 21:04 pm

Annex A:

REPORT TO BLEWBURY PARISH COUNCIL NOVEMBER 2018
FROM CLLR MIKE FOX-DAVIES

GENERAL OCC REPORT

IN ALL TYPES OF WEATHER OCC CREWS ARE OUT REPAIRING THE ROADS

Earlier this year OCC put an extra £10m into fixing the roads – effectively doubling the amount of money invested in repairs – and crews are out and about every day in all types of weather doing the job. Their work has already resulted in £1.6m worth of surface dressing with around 33km of roads being surfaced. Work is also under way on a £700,000 programme of surfacing sealing projects around the county. As well as the extra cash which is going into some larger projects, the county council has also increased the amount of relatively small-scale work it does to put right local roads that are suffering from potholes, cracks and worn out tarmac. The number of completed defect repairs between January and September this year is 35,127.

SALTING, GRITTING AND SNOW CLEARANCE

OCC is committed to keeping the network of major roads free from ice to minimise the risk of accidents and ensure the smooth flow of traffic. Precautionary salting (sometimes called 'gritting') helps achieve this aim. OCC usually salts between 2 November and 5 April. Live updates can be found here:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salting-and-snow-clearance> Details about how community groups can request salt bins can be found here:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salt-and-grit-bins>

COUNCIL TO INVEST IN TECHNOLOGY TO IMPROVE & REDUCE RUNNING COSTS

Plans to completely overhaul the county council were given the go-ahead by the county council's Cabinet on 16 October. They agreed a major investment in digital technology to improve customer service and reduce council running costs. The redesigned council will enable residents to report faults or book appointments online, freeing up staff time to help to service users who cannot go online or have complex care needs. Staff will be given the tools they need to do a better job and spend more time on delivering services to residents. Outdated ICT systems make it hard to join up services and will be replaced, with admin tasks automated to save money and make the council run more smoothly. The changes will support the county council's long-term vision of 'thriving communities for everyone in Oxfordshire'. The redesign is also needed to secure the council's long-term financial stability as demand for services continues to rise – particularly for children and adult social care.

OCC TRADING STANDARDS & POLICE CONDUCT OPERATION ROGUE TRADER

Rogue traders and aggressive doorstep sellers were targeted during October by OCC Trading Standards as part of ongoing work to protect residents and business people. Working in collaboration with Thames Valley Police, Operation Rogue Trader aims to stop rogue business practices and raise awareness of the dangers linked to hiring cold-callers. Fourteen Trading Standards staff and around 30 police travelled around the county when 67 traders were approached and checked; ten warning letters were issued; five waste offenders were fined by district councils; and an overloaded vehicle was investigated along with seven doorstep crime offences and two police offences. In Henley four traders were checked; three warning letters were issued to traders for not providing 'cancellation rights' to residents; and there were three offences for carrying waste without a licence. In Witney 11 traders were checked; and two warning letters issued to traders for not providing 'cancellation rights' to residents. Those who suspect someone of being a rogue trader, or find themselves accosted by uninvited doorstep sellers should contact the Citizens Advice Consumer Helpline on 03454 040506.

BOOST FOR A 'FULL FIBRE' FUTURE IN OXFORDSHIRE

Hundreds of businesses and homes across Oxfordshire are set to benefit from faster internet connections, following the launch of the UK Government's nationwide Gigabit Broadband Voucher Scheme (GBVS). The £67m investment is in addition to the £200m allocated to the Local Full Fibre Networks (LFFN) programme, and will provide future-proof full fibre connections for businesses and the residential communities around them. It follows a successful pilot scheme launched in four areas around the country late last year, which has already seen nearly 1,000 vouchers used up to date. ThinkBroadband statistics show that 8% of homes and businesses in Oxfordshire already have a full fibre internet connection. Superfast broadband reaches almost 97% of premises, and even-quicker ultrafast broadband covers 51.3% of the county. The vouchers, worth up to £3,000 for a SME and £500 for a resident, provide a one-off contribution to subsidise the installation cost of gigabit-capable infrastructure. In addition to providing a boost to the 95% of the UK that can already get superfast speeds (24Mbps or faster), the vouchers could also help those not yet able to do so, helping to narrow the diminishing digital divide even further. The scheme launched at the end of March 2018 and will run until March 2021 or until all available funding has been allocated. For more information visit <https://gigabitvoucher.culture.gov.uk/>.

CARERS CAN SHOW BADGE FOR A FREE JAB

Flu season is coming and the army of front line carers across Oxfordshire are being urged to make having a free jab a key priority. More than 8,500 staff employed in residential care, nursing homes or with registered domiciliary care providers, who are directly involved in the care of vulnerable people, are entitled to a free flu jab. Keeping this valuable workforce fit and well is essential to easing winter pressures across the county's health and social care system. Being immunised not only reduces the chances of carers themselves and their families becoming unwell, it also means that the health of the most vulnerable people in Oxfordshire's communities is not compromised. The flu is not the same as getting a

cold. It can seriously affect an individual's health and the risks of developing complications are greater for people within the 'at-risk' groups – for example the over 65s and those with medical conditions like heart, lung and kidney diseases, diabetes, asthma and multiple sclerosis. Healthy individuals usually recover within two to seven days, but for some influenza can lead to a stay in hospital, permanent disability or even death. All workers across the NHS will get flu jabs – meaning the immunisation of the whole health and social care workforce will make the system more resilient. As well as workers in social care settings, anyone who receives a carers allowance, or is the main carer for an elderly or disabled person, is eligible for a free vaccination; all they have to do is present their ID badge to a pharmacist or GP surgery.

Annex B:

Blewbury Parish Council
District Council Notes for Parish Councillors on
Wednesday, 14th November 2018
from Cllr Janet Shelley & Cllr Reg Waite

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Apologies:

None

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Planning Enforcement Investigations:

VE18/573 Chailey Gardens, Blewbury

Reported: 24 September 2018

Alleged Breach: Failure to provide footpath links. Breach of landscape conditions attached to P15/V047/FUL. P16/V2008/DIS and P16/V3067/NM.

Case Officer: Heather Rowe

6 week target date: 5 November 2018
2018

Site Visited: 18 October

Under investigation

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Modifications to Vale's Local Plan Part Two:

Released on November 13, 2018

Vale of White Horse district councillors will be voting on a proposed response to the Planning Inspector relating to part two of the council's Local Plan in the coming weeks.

Following on from the plan's public hearing sessions in July and September, the Planning Inspector wrote to the council asking for confirmation as to their preferred approach to the proposed site allocation at Dalton Barracks.

The Inspector also made it clear that modifications would be needed to allow the plan to progress and that he would advise on these in due course. Modifications following examination are a normal part of the Local Plan making process.

In terms of Dalton Barracks, the original draft of the document proposed the allocation of a site of 1,200 homes at the military base near Abingdon. The base will be decommissioned by the MOD during the life of the Local Plan, which extends to 2031. The original plan also acknowledged that in the longer-term the site could accommodate up to 4,500 homes and so the Council suggested removing the whole site from the Green Belt to enable any future development in the longer-term.

The Inspector explained he felt there wasn't currently sufficient evidence to remove the whole site from the Green Belt and outlined three options for proceeding. Vale of White Horse planning policy officers are recommending modifying the plan so it only removes enough land for the 1,200 homes that are covered by the evidence provided as part of this plan.

The council's Cabinet will vote on the recommendation on 16 November to make a recommendation to the full Council meeting on 19 November.

Cllr Roger Cox, Leader of the Vale of White Horse District Council, said: "The Cabinet and Council will be making a decision based on our officers' recommendations. In due course, residents, businesses and other organisations will get a chance to comment on the modifications we make to the plan."

Note for editors

Part one of the Vale's Local Plan was adopted in December 2016. It was submitted for independent examination in February 2018. Part two deals with detailed policies, and also identifies additional sites to help the council meet its duty to support Oxford City Council with its unmet need for housing development.

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Oxford to Cambridge Expressway:

As mentioned in last month's notes detail on this may be found on the government website – please see the links below –

<https://www.gov.uk/government/news/route-announced-to-unlock-full-potential-of-englands-economic-heartland>

<https://www.gov.uk/government/speeches/oxford-to-cambridge-expressway-road-scheme-update>

<https://highwaysengland.co.uk/projects/oxford-to-cambridge-expressway/>

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Planning application P18/V1826/RM for erection of Healthcare Site in Sir Frank Williams Drive, Harwell:

Consultation period on this planning application P18/V1826/RM expired on Friday, 9th November.

There are concerns relating to overdevelopment, insufficient parking, impact on street scene and un-neighbourliness relating to dumping of rubbish, which already exists in the area.

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Money available for community events at Christmas and in the New Year:

Groups in the Vale looking to hold an event in the run up to Christmas (and beyond) are being encouraged to apply for grant funding from the district council.

The Vale has more than £6,000 available to support festivals and events organised by non-profit community organisations.

Grants of up to £1,000 per application are available – they can cover up to 75 per cent of the total costs of staging an event that is open to the local community with at least 100 people due to attend.

Enquiries can be made by visiting the Vale's website – www.whitehorsedc.gov.uk/grants

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South and Vale Business Awards:

Business owners, managers, leaders and entrepreneurs attended the launch of the business awards at Cornerstone on 31st October.

Nominations can be submitted into the New Year. Once announced the finalists of each of 7 categories will be invited to attend a fabulous awards ceremony at Williams F1 Conference Centre in March next year.

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Call for review of ‘affordable housing’ definition:

Following a motion at the Vale’s Council meeting on Wednesday, 10th October, Cllr Roger Cox, Leader, has written to the Secretary of State for Housing Community and Local Government to request a review of the definition of ‘affordable housing’ and is strongly urging government to consider a more regional based approach to affordable housing which could reflect local circumstances and salaries.

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Purple Tuesday – accessible shopping day:

Please help spread the word to local retailers over the coming months 3wthat Purple Tuesday took place today, Tuesday, 13 November.

This special day aims to encourage shops across the country to make shopping more inclusive and accessible for disabled customers.

You can find out more information about Purple Tuesday and let your local independent shops know, they can get some guidance on how to make their property more accessible by going to www.purpletuesday.org.uk

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District Community Building, Great Western Park – planning application P17/V0845/RM

The District Community Centre is located within the Vale on GWP development opposite the Station Garden pub/pizza restaurant.

A ground-breaking ceremony marking the commencement of the construction of this centre has been arranged by Taylor Wimpey for 21st November at 2.00pm.

This centre will be 900 sq.m (much larger than the existing Northern Community Building in Didcot on GWP measuring 168 sq.m) will consist of foyer and community café/coffee bar, kitchen, reception, office, main hall, ancillary hall, large room, meeting room, 2 interview rooms, creche, creche secure outside space, stores, WCs, police office, plant rooms and parking.

Completion date is expected to be around September/October 2019.

A further Southern Community Building on GWP – planning application P18/S2086/RM – will be sited in East Hagbourne and planned completion is around June/July 2019. This will be approximately 330 sq.m and comprise a hall, kitchen, 2 meeting rooms, WCs, stores, associated outdoor space and parking.

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FREE swimming for a month for people with diabetes:

Residents of southern Oxfordshire (the Vale and South Oxfordshire) who have diabetes can sign up for a month's FREE swimming thanks to a special offer from the Vale and SODC.

This month's offer is to coincide with World Diabetes on 14 November.

Would-be swimmers will need to register for the offer by emailing participation@@southandvale.gov.uk or by calling 01235 422219. Once confirmation is received the month-long swim will commence from the date of the first swim.

The scheme is part of the district councils' GO Active Get Healthy county-wide programme to support people with diabetes into physical activity.

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JS & RWW 13 November 2018

Annex C:

Lengthman's Report
October 2018

Nothing out of the ordinary to report this month.

The shredder has been delivered and is working well.
I have started on the hedge cutting and the shredder is good at chopping up the larger pieces. The rest is going on the bonfire.

The emergency trailer (in kit form) and other equipment(generator, water pump and lights) have been delivered and will be kept in the tractor shed ready for any appropriate emergency.

Grass cutting is still going on at present and all the mowers are behaving.

The Arris fencing from when the Astroturf was installed has still not been collected and is currently laying on the grass in TFF car park.

Regards

David

Annex D:

Planning report for Parish Council – November 2018
Planning Applications

All Blewbury planning applications, decisions and Parish Council responses, including items under consideration, can be found in the 'Parish' section of the Blewbury website

(<http://blewbury.co.uk/parish/planning/>), which is updated once a week. Links are also provided to the main Vale Planning site, where full details can be obtained.

Responses from the Parish Council:

P18/V2774/HH Chapmans, Nottingham Fee (planning permission)
Replacement of late 20th century wooden fence and gates with painted wrought iron fencing, gates and pedestrian gate. Parish Council has no objection.

P18/V2775/LB Chapmans, Nottingham Fee (listed building consent)
Replacement of late 20th century wooden fence and gates with painted wrought iron fencing, gates and pedestrian gate. Parish Council has no objection.

P18/V2520/HH The Garden House - rear of Ashbrook House Westbrook Street First floor addition to The Garden House. Parish Council has no objection.

Decisions from the District Council:

P18/V2114/FUL Downside Farm, Woodway Road Variation of condition 2 - approved plans on application ref P17/V2803/FUL. Conversion of existing redundant stable to dwelling (as amended by documentation received on 30 January 2018 and 31 January 2018). Granted.

P18/V1478/FUL Y Worry, Bessels Lea Demolition of existing bungalow and its replacement with two storey dwelling. Application withdrawn by applicant 7th November 2018.

Enquiries regarding planning in the parish may be sent to blewburypc@gmail.com