

BLEWBURY PARISH COUNCIL

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Blewbury

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9th October 2020

To: All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held remotely via an e-conference system on Wednesday 14th October 2020 at 7.30 pm.

Members of the public and press are welcome to attend. Please contact the Clerk at least 24 hours prior to the meeting to receive joining details.

Signed

E Cooper

Clerk to Blewbury Parish Council

AGENDA

1. To receive apologies for absence
2. To record any declarations of interests relating to this meeting
3. To receive the County Councillor's report (if available)
4. To receive District Councillor's report (if available)
5. To receive the Lengthman's report (see Appendix A below)
6. Open Forum
To receive representations from members of the public if present. Maximum 15 minutes (3 minutes per person).
7. To approve previous minutes
Minutes of the BPC meetings 9th September 2020
Note: - Any changes to the minutes need to be agreed by a vote.
8. To report on Outstanding Actions from previous meetings and any matters arising
Confirm whether actions are cleared, carried forward or cancelled.

No.	Actions from September meeting	When By
1.	Clerk to withdraw council's objection from P19/V3253/FUL	Actioned
2.	LI to confirm to Rumsey's Barn applicants re withdrawal of objection.	ASAP
3.	Clerk to amend & re-issue Financial Regulations	Oct meeting
4.	Clerk to create new Lloyds mandate for revision of signatories	Actioned
5.	MB to speak to Mr Kauntz re the stalled progress of a cycle path along Coffin Way	Oct meeting

6.	JG to draft letter to PCC re play close	Oct meeting
7.	LI to co-ordinate & circulate comments from consultations (see 17.1)	Deadlines 1/10 & 29/10
8.	Clerk to confirm insurance renewal to Came & Co.	Actioned
9.	All councillors to consider response to Planning change documents	As above
No.	Actions from July meeting	When By
7.	CL to propose month to review Neighbourhood Planning & Clerk to add to calendar.	Sept meeting
4.	Risk assessment under review by council	ASAP
6.	MJ to write to Emily Smith or climate leader on the use of pesticides etc.	Sept meeting
8.	MS to estimate cost of repairs to Blewbury end of Coffin Way & report back	Sept meeting
No.	Actions from March 2020 meeting	When
4.	VH to look at remedial work required at KAP.	C'fwd until further notice
No.	Actions arising from February 2020 Meeting	When
13.	CL to explore alternative environmentally friendly electricity suppliers for the Clubhouse/Melland Room and Scout Hut.	C'fwd until further notice

9. Planning Consultations & Other Planning Matters

9.1 To receive the planning committee report

9.1.1 To receive an update on the planning policies available to the Council.

9.1.2 To discuss the Council's response to Planning for the future white paper – deadline 29.10.20.

9.2 To approve responses to current consultations

9.2.1 P20/V2270/HH 3Chailey Gardens, Blewbury

Two storey rear extension, conversion of part of garage in to habitable room, insertion of new window to side elevation of main house & internal alterations.

Deadline 15.10.20

9.2.2 P20/V2389/FUL Land off Hollow Way, Upton

Construction of a new digestate storage lagoon, perimeter soil bund, hard surface turning pad & security fencing.

Deadline 23.10.20

9.3 To note planning permissions received during the month

P20/V1452/HH amendment 2. Garden House garage (map change). Planning permission 11.09.20.

P20/V1933/HH Church End House. Planning permission 21.9.20.

P20/V1985/LB Blewbury Mill. Planning consent granted 6.10.20.

10. Finance & Administration

10.1 To receive any updates on contributions planned expenditure (S106, CIL, CPF, SBRR)

10.2 To receive an update on Lloyds Bank

Bank charges commenced in August 2020 (£7.80pm)

New mandate to change signatories sent Lloyds 23.09.20

10.3 To approve end of month reconciliations for Lloyds & Barclays banks

Sent in advance of the meeting to the Chairman.

10.4 To ratify Council's acceptance by email of the following quotes: -

10.4.1 T A Hale & Son to fix the operation of the Velux windows in the Clubhouse (£3829.60 inc VAT)

10.4.2 Town&Country Electrical Ltd to supply & fit convector heaters in the Clubhouse (£890 +VAT)

10.5 To approve payments to be made under ancillary powers and within budgeted amounts

PAYEE	Description / Power to spend	Amount
E Cooper / D Hollick	Clerk & Lengthman's salary and expenses for September (LGA1972 s112(2))	£1600.74
NEST	Clerk's pension DD September (LGPSR2013 (SI2013/2356))	£71.33
HMRC	PAYE Clerk & Lengthman payment September (LGA1972 s112(2))	£324.83
Biffa Waste Services Ltd	Waste services DD September (LGA1972 s137)	£110.16
BT	Clubhouse line rental DD September (LGA1972 s137(electricity))	£35.04
PWLB	PW497831 (PWLA1965)	£4575.00
BVHEMC	3 rd Quarter PO Grant (LG(FP)A 1963 s5)	£300.00
Whitehorse Horticulture	One cut of Churchyard, Pound & Playclose September (HA1980 S96)	£200.00
Total		£7217.10

Major Receipts	Description	Amount
24.09.20	Burial	£285.00
Total		£285.00

Barclays Bank Payments	Description	Amount
	Ridge and Partners - TBC	£600.00
Total		£600.00

10.6 To agree any amendments to the following Council documents: -

10.6.1 To ratify Financial Regulations

As per resolution passed in September meeting & issue of updated Financial Regulations on 24 September 2020.

10.6.2 Risk Management update (under review June 20)

11. Village hall refurbishment

To receive an update on the Village Hall Refurbishment.

12. Recreation Ground / Clubhouse

12.1 To discuss the transition of Clubhouse management from CIC to the Parish Council

12.2 To ratify the setting up of a Working Group to manage transition

12.3 To receive an update on the Tickers Folly Field recreation ground and car park

12.4 To receive an update on the Clubhouse (inc. cricket pitch, Melland room & car park)

13. Risk Management

13.1 To receive an update on village play spaces (TFF / KAP) relating to risk

13.2 To hear any other updates on Management of Risk

13.3 To receive an update on Compliance

13.4 To hear a proposal on the future storage of the Council's historic documentation

14. To receive an update on any issues relating to the Environment
 - 14.1 To receive an update on the condition of the Cleve noticeboard
 - 14.2 To receive an update on the annual gravel laying on village footpaths
 - 14.3 To receive an update from Sustainable Blewbury (if available)
 - 14.4 To receive an update on the OGB & ONPA (if available)
15. To receive an update on any issues relating to Footways, Footpaths, rights of way and open spaces
 - 15.1 To receive an update on Coffin Way / Cycle Path (if available)
 - 15.2 To receive an update on any other issues relating to the above
16. To receive an update on any issues relating to roads, road safety and public transport
 - 16.1 To discuss the conditions of local roads and decide on any course of action
 - 16.1.1 Chilton Road closure in Upton village
 - 16.2 To receive an update on the Blewbury Speed Watch group
17. Correspondence – To consider items circulated/requiring a reply/consultation
 - 17.1 Application for Definitive Map Modification Order to add a Bridleway & Upgrade part of Blewbury Footpath no.19 to a Bridleway between Boham's Road & White Shoot, Blewbury. Letter from OCC dated 24.09.20 refers.
18. To set the date of the next meeting of the Council
 - 18.1 Full council meeting Wednesday 11th November at 7.30pm via an e-conference system.
 - 18.2 To agree the date of the next Financial Committee meeting
 - 18.3 To agree the dates of meetings for the Council in 2021.

Appendix A

LENGTHMAN'S REPORT - SEPTEMBER 2020

This month has seen a slow down of grass growth so cutting has been more infrequent. The hedge cutting has been completed for the year. All equipment is in good order and I will be starting to put some of them to bed for the winter after servicing them. The No Parking sign has been put up at the Recreation Ground Car Park with yellow lines painted denoting no parking areas and also a Disabled Parking Bay installed. I have also done a few jobs in the Clubhouse to get it into a better shape for re-opening. David