

BLEWBURY PARISH COUNCIL

41 Dibleys

Blewbury

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9th April 2021

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held remotely via an e-conference system on Wednesday 14th April 2021 at 7.30 pm.

Members of the public and press are welcome to attend. Please contact the Clerk at least 24 hours prior to the meeting to receive joining details.

Signed

E Cooper

Clerk to Blewbury Parish Council

AGENDA

1. To receive apologies for absence
2. To record any declarations of interests relating to this meeting
3. To receive the County Councillor's report (if available)
4. To receive District Councillor's report (if available)
5. To receive the Lengthman's report (see Appendix A below)
6. To receive a report from the PCSO (if available)
7. Open Forum
To receive representations from members of the public if present. Maximum 15 minutes (3 minutes per person).
7.1 Mr D Long – Blewbury Croquet Club facility extension
8. To approve previous minutes
Minutes of the BPC meeting 10th March 2021
Note: - Any changes to the minutes need to be agreed by a vote.
9. To report on Outstanding Actions from previous meetings and any matters arising
Confirm whether actions are cleared, carried forward or cancelled.

No.	Actions from March meeting	When by
1.	JG to check with BG re addendum to Lease (OCC/VH) following changes regarding the school.	April meet
2.	Clerk to speak to DH re Heather Way sign re remedial work	April meet
3.	EC to email PCC re flag	April meet

4.	EC to email best practice from new 'Good councillor's guide to cyber security' to council	April meet
5.	JG to write to Biffa re bin collections in the village	April meet
6.	MP to speak to RSS re cricket club arrangements	April meet
7.	JG to obtain formal quotes for KAP remedial work	April meet
8.	DH to report back on proposed lych gate cleaning actions.	April meet
9.	DH & MS to prepare a proposal on the clearing of the cemetery footpaths	April meet

10. To hear the Planning Committee Report & Ratify/Agree Planning Responses

10.1 To agree the council's response to the following consultations

10.1.1 P21/V0537/HH Lyvennet, Bessels Way, Blewbury

Loft conversion with hip to gable alterations & elevated roofline, single storey side extension.

Deadline 15.4.21

10.1.2 P21/V0652/HH 7 Millbrook Close, Blewbury

Erection of new rear single storey extension. Partial conversion of existing storage space in to en suite.

Deadline 17.4.21

10.1.3 P20/V3300/HH Amendment 1, Huntsgrave Farm, Woodway Road, Blewbury

Erection of wooden hut, non-attended shop 'Honey Hut'.

Deadline 24.4.21

10.2 To ratify the council's response to the following consultations

10.2.1 P21/V0431/HH Grove House, Bessels Way, Blewbury

Proposed single storey rear extension

Deadline 26.3.21

BPC no objections.

10.3 To note planning permissions received during the month

10.3.1 P21/V0141/HH Beorg Lodge, Bessels Way, Blewbury.

Permission granted 24.3.21.

11. To hear an update on Finance & Administration

11.1 To receive any updates on contributions planned expenditure (S106, CIL, CPF, SBRR).

11.2 To approve end of month reconciliations for Lloyds & Barclays banks.

Sent in advance of the meeting to the Chairman. To be signed at a later date.

11.3 To agree authorisers for this month's payments

11.4 To approve payments to be made under ancillary powers and within budgeted amounts

PAYEE	Description / Power to spend	Amount
E Cooper / D Hollick	Clerk & Lengthman's salary and expenses for March (LGA1972 s112(2))	£1203.95
NEST DD	Clerk's pension March (LGPSR2013 (SI2013/2356))	£71.33
HMRC	PAYE Clerk & Lengthman March (LGA1972 s112(2))	£229.63
Biffa Waste Services Ltd DD	Waste services April (LGA1972 s137)	£110.16
BT DD	Clubhouse line rental April (LGA1972 s137)	£35.04
Scottish Power	Clubhouse electricity February (ratify) (LGA1972 s137)	£61.15
	March (LGA1972 s137)	£410.54

ONPA	Membership (LGA1972 s137)	£50.00
Chris Lewis	Clubhouse Alarm Service (LG(MP)A 1976 s19)	£538.32
PWLB	PW497831 repayment 29.4.21 (NLA 1968 s3, PWLA 19665 s2)	£4522.50
DVTG	Annual Donation (TA 1985 s106A)	£400.00
VHEMC	PO 1 st quarter donation (LG(FP)A 1963 s5)	£300.00
CAB	Annual Donation (LGA 1972 s142(2A))	£150.00
Total		£8082.62

Major Receipts	Description	Amount
08.04.21	First half precept	£34,125.00
Total		£34,125.00

11.5 To ratify the council's decision for the Lengthman to purchase a new air compressor on the council's behalf in the amount of c£170.

11.6 To agree an overtime payment for the Clerk for Clubhouse work following the flood on 14th February (to end of March) in the amount of 12 hours.

11.7 To agree whether to continue membership of Community First Oxfordshire wef 1.4.21 for £70.

11.8 To hear an update on the Casual Vacancy Notice issued on 18.3.21.

12. Village Hall Refurbishment & VHEMC

12.1 To receive an update on the Village Hall Refurbishment & VHEMC

12.2 To agree the addition of a councillor to attend VHEMC meetings on the Council's behalf

12.3 To receive an update on the OCC/PC/VH lease

13. Clubhouse & recreation ground / TFF & car park

13.1 To receive an update from the Clubhouse Working Group

13.1.1 Clubhouse post flood remedial work update

13.1.2 Clubhouse open for use update

13.1.2.1 Clubhouse sundries shopping list

13.1.2.2 All other clubhouse opening considerations

13.2 To receive an update on Ticklers Folly Field recreation ground and car park

14. Risk Management

14.1 To receive an update on village play spaces (TFF / KAP) relating to risk

14.2 To hear any other updates on Management of Risk

14.3 To receive an update on Compliance

14.4 To discuss the latest advice on COVID-19 response.

15. To receive an update on any issues relating to the Environment

15.1 To receive an update from Sustainable Blewbury (if available)

15.2 To receive an update on the OGB & ONPA (if available)

15.3 To hear any other issues relating to the environment

16. To receive an update on any issues relating to Footways, Footpaths, rights of way and open spaces

17. To receive an update on any issues relating to roads, road safety and public transport

18. To receive an update on any outstanding consultations

19. To set the date of the next meeting(s) of the Council

19.1 To agree a date & venue for the resumption of face-to-face meetings, in light of the removal of legislation to hold virtual meetings wef midnight 6th May 2021 & current COVID guidelines. With particular reference to both the annual meeting of the council on 12th May and the June meeting, currently scheduled for 9th June.

19.2 Full council meeting currently scheduled for Wednesday 12th May at 7.30pm

Appendix A

LENGTHMAN'S REPORT

MARCH 2021

Grass cutting has started on the footpaths but the Recreation ground and TFF are not moving yet.

Play areas are being very well used but are creating lots of litter.

Equipment has all been serviced now with no issues to report.

Work is ongoing at the Clubhouse. Plastering and new ceilings all done.

Decorators are in over the Easter weekend, which just leaves the electrical work to be done.

David