

BLEWBURY PARISH COUNCIL

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3rd September 2021

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Wednesday 8th September 2021 at 7.30 pm. This meeting will be held in the Melland Room in the Clubhouse, situated just off Boham's Road in Blewbury.

Members of the public and press are welcome to attend. Please contact the Clerk at least 48 hours prior to the meeting to indicate you will be attending.

Signed

E Cooper

Clerk to Blewbury Parish Council

AGENDA

1. To receive apologies for absence
2. To record any declarations of interests relating to this meeting
3. To receive the County Councillor's report (issued to Council 1.9.21)
4. To receive District Councillor's report
5. To receive the Lengthman's report (see Appendix A below)
6. To receive a report from the PCSO
7. Open Forum
To receive representations from members of the public if present. Maximum 15 minutes (3 minutes per person).
7.1 Speed Watch Update – Jill Ingoldby
8. To approve previous minutes
Minutes of the BPC meetings held on 14th July & 11th August 2021
Note: - Any changes to the minutes need to be agreed by a vote.
9. To report on Outstanding Actions from previous meetings and any matters arising
Confirm whether actions are cleared, carried forward or cancelled.

No.	Actions from July meeting	When By
1.	DH/MS to look at the cost for re-laying the main paths in the cemetery	Sept meet
2.	MJ to report back on 'friendlier' chemical weedkillers	Sept meet
3.	LI to engage contractors to carry out full assess of heating operations	Sept meet

	at Clubhouse in week beginning 19 th July & report back to council with comprehensive report.	
4.	LI to obtain details of alternative electrical heating throughout Clubhouse (following action 3 above)	Sept meet
7.	LI to pursue conservation area appraisal	Sept meet
8.	MP to feedback on wedding reception request to originator	Sept meet
9.	MP to look at BPC leases	Actioned
10.	Clerk to contact MGM re KAP work	Actioned
11.	MJ to speak to Oxfordshire Wildlife to arrange a talk with BPC & SB/	Sept meet
12.	MB to speak to contact at Beeswax regarding barbed wire fence on Cow Lane footpath (confirm with DH exact site)	Sept meet
13	DM to look at obligations of village hall trustees on behalf of PC	Sept meet
15.	MS to arrange removal of sofas from Clubhouse at earliest opportunity	Actioned

10. To hear the Planning Committee Report & Ratify/Agree Planning Responses

10.1 To agree the council's response to the following consultations

10.1.1 P21/V2397/HH Ashbrook House, Westbrook St, Blewbury

Extension to existing garden store.

Deadline 18.9.21.

10.1.2 P21/V2398/LB Ashbrook House, Westbrook St, Blewbury

As 10.1.1 above.

10.1.3 P21/V2216/HH Green Bushes, Westbrook St, Blewbury

Proposed replacement garage.

Deadline 15.9.21

10.1.4 P21/V2218/LB Green Bushes, Westbrook St, Blewbury

As 10.1.3 above.

10.2 To ratify any planning response's made during the month:-

10.2.1 P21/V2247/FUL Blewbury Service Station

Proposed demolition of existing petrol station, construction of new petrol station with canopy & tanks, car wash & ATM.

Deadline 4.9.21

BPC objected with narrative 18.8.21

10.2.2 P21/V1975/HH Boham's House, Westbrook Street, Blewbury

Conversion of two bays of a listed 4-bay timber framed barn etc.

Deadline 3.9.21

BPC no objections 18.8.21

10.2.3 P21/V1976/LB As 10.2.2 above.

BPC no objections 18.8.21

10.3 To note planning permissions received during the month

10.3.1 P21/V1761/HH 6 Whites Orchard, Blewbury

Planning permission 11.8.21

10.3.2 P21/V1324/HH Winterbrook Farm, Bessel Way, Blewbury

Planning permission 11.8.21

10.3.3 P21/V1829/HH Winterbrook, Bessels Lea, Blewbury

Planning permission 18.8.21

11. To hear an update on Finance & Administration

11.1 To receive any updates on contributions planned expenditure (S106, CIL, CPF, SBRR).

- 11.1.1 Councillor Priority Funding
- 11.1.2 Any other funding updates
- 11.2 To hear all other financial & administrative updates
 - 11.2.1 End of month reconciliation sent in advance of the meeting to the Chairman. To be agreed & signed.
 - 11.2.2 Lloyds Bank account funds as of 31.8.21 were £132,139.29 (inc. £42,952.80 village hall refurb funds).
 - 11.2.3 Lloyds Bank Mandate for changes to signatories received 25.8.21. To be signed by all relevant parties.
 - 11.2.4 Clubhouse finances update
 - 11.2.5 To agree Policy Updates (issued to council 2.9.21)
 - 11.2.4.1 Management of Green Spaces
 - 11.2.4.2 Working from Home
- 11.3 To hear an update on the audit process for 2020/21
- 11.4 To agree authorisers for this month's payments
- 11.5 To approve payments to be made under the general power of competence and within budgeted amounts: -

PAYEE	Description / Power to spend	Amount
E Cooper / D Hollick	Clerk & Lengthman's salary and expenses for August	£1627.90
NEST DD	Clerk's pension August	£78.67
HMRC	PAYE Clerk & Lengthman August	£196.64
Biffa Waste Services Ltd DD	Waste services September	£95.95
BT DD	Clubhouse line rental August	£37.20
Scottish Power DD	Clubhouse electricity	£138.00
Came&Co	BPC insurance renewal	£TBC
VoWHDC	Clubhouse Business Rates 1.9.20 – 31.3.21	£1420.17
VoWHDC	Clubhouse Business Rates 1.10.21 – 31.10.21	£489.10
Rynat	Play area inspections	£270.00
VHEMC	Village hall hire 14.7.21	£27.50
U Grealy	Clubhouse cleaning	£150.00
Total		£1531.13

Major Receipts	Description	Amount
Donation	Cob Wall fund	£39.00
Farrell	Cemetery Plot	£180.00
Howard Chadwick	Memorial	£75.00
VHEMC	Clubhouse Bookings	£2052.50
Total		£2346.50

- 11.6 To discuss the current Parish Councillor vacancy
- 12. To receive an update from VHEMC & on the Village Hall Refurbishment Conclusion
 - 12.1 Village Hall update
 - 12.1.1 Administration of village hall & clubhouse bookings – legal aspects
 - 12.1.2 Recruitment of Administrator update
 - 12.2 Village hall refurbishment update
 - 12.2.1 To hear an update from DM on options for Artwork project

12.2.2 Official opening ceremony scheduled for Sunday 26th September 2021 at 1pm.

13. To receive an update on the all things relating to the Clubhouse & recreation ground
 - 13.1 Clubhouse heating
 - 13.2 Any other updates
 - 13.2.1 Amazons football
14. To receive an update on all things relating to TFF & car park
 - 14.1 Queen's platinum jubilee celebrations (email from Lieutenancy Office 27.7.21 refers)
15. To receive any update on Risk Management & Compliance
 - 15.1 Cemetery paths update
 - 15.2 Rynat play areas inspection findings
16. To receive an update on any issues relating to the Environment
 - 16.1 To receive an update from Sustainable Blewbury
 - 16.2 To hear any other issues relating to the environment
17. To receive an update on any issues relating to Footways, Footpaths, rights of way and open spaces
 - 17.1 To agree strategy for dealing with the growing number of complaints regarding overgrown footpaths, bridleways, pavements & roads.
18. To receive an update on any outstanding consultations
 - 18.1 Oxfordshire Infrastructure Strategy (OxIS)
Deadline: 31 August 2021
 - 18.2 Oxfordshire 2050
Deadline: 8 October 2021
 - 18.3 Ox-Cam Arc
Deadline: 12 October 2021
 - 18.4 Design code pilot scheme
Deadline for expressions of interest 13th September.
19. To set the date/venue of the next meeting of the Council
Next full council meeting Wednesday 13th October at 7.30pm in the Melland Room.

Appendix A

Lengthman's Report - August 2021

Grass cutting has continued as normal.

Cemetery grass is OK but paths still need addressing.

The Recreation Ground is now being used by both Cricket Club and the Amazon Girls Football Club. New pitches have been marked out.

Tickers Folly Field is in OK condition.

Footpaths are generally good but there are still some areas of resident's hedges etc encroaching the paths.

Hedges in all areas are due to be cut in the near future.

KAP Play area has now been repainted and some woodwork repair done. Looking good!
The repainted sign has also been put up.

TFF Play area is in need of work. The annual inspection has highlighted several areas of concern, which need addressing.

There has been some remedial work done on the mowers but otherwise all in good condition.

Just a reminder that I will be on holiday from 10th – 25th September.

David