Blewbury Parish Council

Clerk to the Council
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16th October 2026

Notice of Meeting

The Councillors of Blewbury Parish are hereby summoned to attend the **Parish Council Meeting** of Blewbury Parish Council on

Wednesday 21st October 2026, at 7:00 PM at Melland Room at the Blewbury Clubhouse **OX11 9HF**

Cllr. Anne Millman	(AM)
Cllr. Lee Robinson	(LR)
Cllr. Shelia Austin	(SA)
Cllr. Julia Saunders	(JS)
Cllr. Mark Shayler	(MS)
Cllr. Andrew Calder	(AC)
Cllr. Andy Evason	(AE)
Cllr. Sarah Parkin	(SP)
Cllr. Benedict Scott	(BS)

The public are welcome to attend this meeting

Clerk to Blewbury Parish Council
M Taylor

AGENDA

Note: This meeting will be recorded for the sole purpose of producing minutes. The recording will be deleted once the minutes are approved.

1. Apologies for Absence
To receive and record apologies from members unable to attend.
- Cllr. Sarah Parkin
-Iain Wood-Village Lengthman

2. Declarations of Interest
Councillors are reminded to declare any interests relating to agenda items.

3. Public Participation
The public may speak during the first 15 minutes. Each speaker is limited to 3 minutes. Please inform the Clerk at least 48 hours in advance. Councillors may listen but not respond during this time unless invited by the Chair.

Planning Matters

4. Planning Updates

4.1 Planning Application – for review and comments

P26/V1429/HH 12 London Road Blewbury OX11 9NU

Proposal: Proposed side and front extension to the existing house.

Application Deadline Extended: 22nd October 2026.

P26/V3162/HH & P26/V3163/LB The Cleve South Street Blewbury OX11 9PR

Proposal: Demolition of single storey annexe and replacement with a new single storey extension with glazed link and associated external landscaping. Repairs to existing southern gable and provision of rendered external wood fibre insulation to this wall. Provision of new ASHP within timber acoustic enclosure and PV panels on the roof. Minor internal changes.

Application Deadline Extended: 22nd October 2026.

P26/V3418/FUL Downside Farm Woodway Road Blewbury OX11 9EX

Proposal: Erection of extension to existing workshop to form an office.

Application Deadline: 29th October 2026.

P26/V4305/HH 46 Eastfields Blewbury OX11 9NS

Proposal: Loft conversion including rear dormer window and front rooflight.

Application Deadline: 4th November 2026.

4.2. Planning Decisions from Vale of White Horse DC- TBC

Reports & Updates

5. County Councillor-October report received and circulated to Council.

6. District Councillor-

Clubs and Societies

7. Clubhouse
7.1. Council to note Hall Administrator Report. August report circulated to Council.
7.2. **Roof Repairs.** Update on the repair to the Clubhouse roof ahead of the Cricket Season. **(SA)**
7.3. Clubhouse Working group recommendations/actions **(SA, AM & BS)**
7.4. Clubs and Societies Event- Autum 2027 **(AM)**

8. Village Hall (SA)
8.1. Council to consider the proposed plans for the History Group premises/storage

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9. Traffic & Safety
9.1. Speedwatch data report for September and data trends over time.
9.2. Westbrook Street Traffic Control **(AM)**

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10. Environment
10.1. A417 London Road flood alleviation **(AE & BS)**
10.2. Church End flood alleviation **(AE & BS)**
10.3. Coffin Way Improvements **(JS)**
10.4. Cleve Triangle **(AM)**

10.5. Cob Wall Ownership/Maintenance **(JS, LR & AC)**
10.6. Peoples Emergency Briefing **(AM)**

Administrative Items

11. Approval of Minutes
11.1. To approve the minutes of the meeting of Full Council held on 16th September 2026.
11.2. To review the effectiveness of Communications **(AM/ SP)**
11.3. To note Parish Council Elections-May 6th 2027 **(AM)**

12. Finance
12.1. To approve September payments:
12.2. To approve to change the cemetery software to Rialtas as per quotation at a cost of £3,980 for the first year to include transfer and training, then an ongoing cost of £1,305 per annum.
12.3. To set a date for the Finance Budget meeting: Proposed Date-25th November 2026.
12.4. Council approve the following bank Reconciliations:

- July 2026
- August 2026
- September 2026

Projects & Ongoing Matters

13. Skatepark official Opening Event (SA, AE & AC)
13.1. To receive an update from Skatepark Working Group

Correspondence & Reports

14. Action Points
See Appendix 1 for update on actions.

15. Chairman's Report
For information only – any additional updates.

16. Councillors' Reports
Other updates from Parish Councillors (not listed on agenda)

17. Future Agenda Items

- Neighbourhood Plan Review – (Following the adoption of the OCC Local Plan)
- Approval and Adoption of Policies
- Chailey Gardens- Trinity Estates Management and Playground Concerns

- Bike/Pump Track

18. Date of Next Meeting
Wednesday, 18 November 2026.

Appendix 1

Actions from September Meeting, table 1

Item	Action	Ownership
10.1	Borehole Annual Maintenance-To contact supplier to include outside tank within the annual maintenance	Clerk
11.1	Village Hall Land-Local History Group Premises/Storage-To contact the Village Hall Committee for proposed plans	Clerk/Cllr. Austin
12.1	Padel Courts Enquiry-To respond to enquiry	Clerk
16.2	Annual Insurance Renewal. To appoint Zurich for a one-year duration.	Clerk
17.1	To appoint The Play Inspection Company to carry out the annual inspections for all three play areas.	Clerk
17.2	TTF Play Space Signage	Clerk/Cllr. Saunders
18.1	Councillor Contact-To update in the bulletin and Parish Council website	Cllr. Parkin/Clerk
19.1	Removal of Welfare Unit and Delivery of Bench	Clerk
19.2	Official Skate Park Opening	Cllr. Austin/Cllr. Parkin

Outstanding Actions from previous meetings - table 2

Item	Mtg	Action	Ownership	Update on action
8	December	Clubhouse roof tile repair	Cllr. Austin	Ongoing
10.2	December	Clubhouse Roof Repair-Research into preventive measures to protect the Clubhouse Roof from	Cllr. Millman and Cllr. Austin	Ongoing

		further damage during the Cricket season.		
16	January	Transfer of email accounts to gov.uk	Clerk	Ongoing
12.2	February	Cob Wall Ownership/Maintenance- To set a date for a workshop day for residents	Cllr. Saunders/Clerk	Ongoing
10.6	April	Arrange installation of Bench- A417 Bus Stop	Cllr. Calder/Cllr. Shayler	Ongoing
7.3	June	To infill cemetery paths with the gravel pile in TFF Car park.	Cllr. Shayler/Iain	Ongoing

PART 2

Exclusion of Press and Public

To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

19. Bohams Road Cemetery

20. TFF Incident